

**CIVILIAN POLICE OVERSIGHT ADVISORY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE**

Eduardo Budanauro, *Chair*

Zander Bolyanatz, *Member*

Diane McDermott, *Executive Director, CPOA*

Ali Abbasi, *Deputy Director, CPOA*

**Thursday, August 6, 2026 at 3 p.m.
City Hall Annex, 501 Tijeras NW, Suite 2E
CPOA Conference Room**

Minutes

Members Present: *Eduardo Budanaruo, Zander Bolyanatz*

Members Absent: *None.*

Others Present: *Diane McDermott, Executive Director, CPOA, Ali Abbasi, Deputy Director, CPOA, Tashia Baca, Administrative Assistant, CPOA, Gabriel Remer, Policy Analyst, CPOA, Olubiyi (Ty) Omotayo, Contract Compliance Officer*

- I. Welcome and Call to Order.** Chair Budanauro called the Policy and Procedure Review Subcommittee meeting to order at approximately 3:00 p.m. **Due to technical difficulties, there was no audio recording of the subcommittee meeting**
- II. Approval of the Agenda**
 - a. A motion was made to approve the agenda as is Member Bolyanatz seconded the motion. The motion passed.
- III. Public Comment**
 - a. None
- IV. Approval of Minutes from July 2, 2026**
 - a. A motion was made by Chair Budanauro to approve the July 2, 2026 Minutes, Member Bolyanatz seconded the motion. The motion passed.
- V. APD Policy-Related Activities/Discussion Items:**
 - a. **PPRB Drafts Awaiting CPOAB Comment**

A. SOP 1-6 Patrol Ride-Along Program

- i. Member Bolyanatz suggested Officers could discuss safety expectations during the Patrol Ride-Along in addition the waiver signed by participants. There were no policy recommendations for SOP 1-6.
- B. SOP 1-9 Compliance and Oversight Section**
 - i. Gabe Remer stated the references SOP 2-56 to conduct monthly review of On-Body Recording Device (OBRD), document low-level control tactics and report on the unreported use of force (UOF) in accordance with the recommended SOP. Policy recommendation for SOP 1-9.
- C. SOP 1-15 Air Support**
 - i. There were no policy recommendations for SOP 1-15
- D. SOP 1-24 Burglary Unit**
 - i. There were no policy recommendations for SOP 1-24
- E. SOP 1-53 Homicide Unit**
 - i. There were no policy recommendations for SOP 1-53
- F. SOP 1-61 Internal Affairs Force Division**
 - i. There were no policy recommendations for SOP 1-61
- G. SOP 2-24 Hazardous Materials Incident Response**
 - i. There were no policy recommendations for SOP 2-24
- H. SOP 2-25 Bomb Threats and Bomb Emergencies**
 - i. There were no policy recommendations for SOP 2-25
- I. SOP 2-58 Force Review Board**
 - i. There were no policy recommendations for SOP 2-58
- J. SOP 2-76 Court**
 - i. There were no policy recommendations for SOP 2-76
- K. SOP 2-78 Domestic Abuse Investigations**
 - i. There were no policy recommendations for SOP 2-78
- L. SOP 3-20 Timesheets, Overtime, Compensatory Time and Workshift Designation**
 - i. There were no policy recommendations for SOP 3-20

M. SOP 3-25 Bid Process

- i. There were no policy recommendations for SOP 3-25

N. SOP 3-41 Complaints Involving Department Personnel

- i. There were no policy recommendations for SOP 3-41

b. APD Response to Policy Recommendations [Standing Item]

c. CPC Policy Recommendations [Standing Item]

- i. None

VI. Other Business

- i. None

VII. Next Meeting Thursday, September 3, 2026, at 3 pm.

VIII. Adjournment

- a. A motion was made to adjourn the meeting. Member Bolyanatz seconded the motion. The motion passed.
- b. The meeting was adjourned at approximately 3:38 p.m.

APPROVED:

Eduardo Budanauro, Chair
Policy & Procedure Review Subcommittee

Date

CC: Isaac Padilla, City Council Staff
Ethan Watson, City Clerk
Klarissa Pena, City Council President (via email)

Minutes drafted and submitted by:
Tashia Baca, Administrative Assistant